For Workday questions please contact the Finance Support Center (FSC) by phone at 203-432-5394 or by email at sharedservices@yale.edu.

Please check your Workday inbox for any actions needed for reports.

Tips for Using SciQuest in Workday

- Creating Requisition worktag templates – If you are using the same charging instructions for your requisition or if you frequently use the same charging instructions, you can save time by creating a requisition worktag template, including a template with split charging instructions. Learn how

- Multiple vendors on one requisition – Are you making multiple catalog purchases from different vendors? You can put them into the same requisition for efficiency. Learn how

- Checking the status of your order – This guide will help you find Requisition numbers and view a specific Requisition or Purchase Order. Learn how

- Accessing your SciQuest favorites – You can copy catalog “favorites” from the legacy version of SciQuest to the new version. Learn how

Functionality Updates

- Workday shipping and delivery behavior – For new Requisitions, the Requester’s name is the default “Ship-to Contact” and the Requester’s Work Space is the default “Deliver-to Location.” Also, the “Ship-to Address” is derived from the Requester’s HR Job Record.

- Resolved: Purchase Orders not being sent to suppliers – A small number of Workday Purchase Orders failed during transmission from Workday to suppliers. This issue has been corrected. Read more

- Stay informed – Visit the Functionality Updates page on the Workday website for current issues and their statuses.

Eship global now uses the Workday Chart of Accounts. Please see pointers on using them:

- All transactions must specify a Grant or Gift or Yale Designated.
- Company, Cost Center, Program, Project, and Requester are required on all transactions.
- Assignee is optional.
- You may either enter the charging segment code (e.g., CC0501 for Cost Center) or search for it by name (e.g., "Physics" will present a list of all cost centers that include "Physics" in the name).
- If you are preparing the transaction on behalf of someone else, specify that person by last name as the Requester.

Otherwise, specify yourself as the Requester.

The Wright Lab is featured in an article in The Daily Nutmeg, as part of a photo essay entitled “Physical Therapy”. Click here for the full story.

Please extend a warm welcome to our incoming graduate class Xinyi Chen (University of Michigan, Ann Arbor), Jacob Curtis (University of Michigan, Ann Arbor), Kimmy Cushman (SUNY College Oneonta), Sean Frazier (Princeton University), Suhas Ganjam (University of California, Berkeley), Sheridan Green (University of North Carolina, Chapel Hill), Ako Jamil (Friedrich-Alexander University), Yunpeng Ji (University of Chicago), Varum Jorapur (Indian Institute of Technology-Kanpur), Jakob Kastelic (Oxford University), Tong Liu (University of Science & Technology of China), Lauren Saunders (University of Chicago), Giacomo Scanavini (University of Trento), Grant Schumacher (Indiana University, Bloomington), Kidae Shin (Yonsei University), and James Teoh (Imperial College of London). You may have seen some of them around campus over the summer as Early Starts.

For more news see: http://physics.yale.edu/news
Announcements

For further information on any of the items included here or if you would like to contribute to the next newsletter, send email to Daphne Klemme.

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Please click here for updates on the Yale Science Building, including information about the YSB Construction Phase Pedestrian Impact. The project encompasses the construction of a new state of the art sciences laboratory at the approximate location of the demolished J.W. Gibbs building, a comprehensive renovation of the KBT Plaza, a lecture hall, and a common area at the south end of KBT Plaza.

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Summer is almost over and I need items to keep our Facebook (http://www.facebook.com/YalePhysicsDept) page busy. Please send me a photo and brief statement of your summer research projects so that I can post them – it is exciting to see where everyone goes and what they are doing!

Save the Date

Fall term classes start Wednesday, August 30, 2017

Seminars

Monday, July 31 Yale Systems Biology Institute. Oliver Griffith, Yale Postdoctoral Associate, Wagner Lab, “The evolutionary origin of embryo implantation: eutherian implantation is homologous to the attachment reaction in the opossum” and Sulaiman Yousafzai, Yale Postdoctoral Associate, Murrell Lab, “Investigating Cell Mechanics Using Optical Tweezers”, Yale West Campus Conference Center-218, 12:00pm. Lunch will be served.

Tuesday, August 1 Yale Quantum Institute. Haidong Yuan, Chinese University of Hong Kong, “Ultimate precision limit for quantum parameter estimation”, YQI Seminar room (17 Hillhouse), 3:00pm.

Thursday, August 3 Department of Physics. Dissertation Defense, Anna Kashkanova, Yale University, “Optomechanics with Superfluid Helium”, Sloane Physics Lab, rm. 48, 10:00am.

For more seminars see: http://physics.yale.edu/calendar